**Self-declaration and Disclosure form**

For regulated activity roles eligible for a DBS, that involve contact with children under 18 years old

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| **Private and Confidential**  All information will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a right of access to information held on you under the Data Protection Act 2018. |

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| **Volunteer / Employee Information** | |
| Name of candidate/person: |  |
| Previous name(s):  Please include date(s) each name was used (MM/YYYY) |  |
| Address with postcode: |  |
| Telephone/mobile number: |  |
| Date of birth: |  |
| Gender: |  |

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| **Role Applying For** | |
| Coach | 🞎 |
| First Aider | 🞎 |
| Team Manager | 🞎 |
| Other – Please State |  |

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| **Note:** As the position you have applied for involves work with children and young people it is not covered by the provisions in the Rehabilitation of Offenders Act 1974. When answering questions 1 to 4 you must declare criminal convictions and/or cautions that are not ‘protected’ under the Exceptions Order (as amended). This includes UK, overseas and armed forces convictions, cautions and relevant service discipline convictions where it would be considered an equivalent offence in England and Wales. |

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| Declaration for Volunteer / Employee | |
| Have you ever been known to any Children’s Services department or Police as being a risk or potential risk to children? | YES 🞎 NO 🞎 |
| If yes, please provide further information: | |
| Have you been the subject of any investigation and/or sanction by any organisation or body due to concerns about your behaviour towards children? | YES 🞎 NO 🞎 |
| If yes, please provide further information and provide details of the outcome: | |
| Have you ever been the subject of disciplinary sanctions or been asked to leave employment or voluntary activity due to inappropriate behaviour towards children? | YES 🞎 NO 🞎 |
| If yes, please provide further information: | |
| Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020? | YES 🞎 NO 🞎 |
| If yes, please provide further information: | |
| Do you have any overseas convictions? | YES 🞎 NO 🞎 |
| If yes, please provide further information: | |

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| **Confirmation of Declaration** | | |
| 🞎 | I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of role may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently come to the organisation’s attention. | |
| 🞎 | In accordance with the organisation’s procedures if required I agree to provide a valid criminal record certificate and consent to the organisation clarifying any information provided on the disclosure with the agencies providing it. | |
| 🞎 | I agree to inform the organisation within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people. | |
| 🞎 | I understand that the information contained on this form, the results of the DBS check and information supplied by third parties may be supplied by the organisation to other persons or organisations in circumstances where this is considered necessary to safeguard children. | |
| Signature of Volunteer | |  |
| Print name: | |  |
| Date: | |  |